



MISSION DIRECTOR NATIONAL HEALTH MISSION, J&K

Jammu Office: Regional Institute of Health & Family Welfare, Nagrota, Jammu.

Fax: 0191-2674114; Telephone: 2674244. Pin: 181221

Kashmir Office: J&K Housing Board Complex, Chanapora, Srinagar. Pin: 190015

Fax: 0194-2430359; Telephone: 2431167; e-mail: mdnhmjk@gmail.com

NHM Help Line for Jammu Division 18001800104: Kashmir Division 18001800102

ADVERTISEMENT NOTICE

Applications are invited from eligible candidates for contractual hiring of services under National Health Mission, J&K for following vacant posts as per details given as under:

S.No	Post	No.	Essential Qualification	Selection Criteria	Location
1.	Accounts Manager at District Hospital Remuneration Rs. 16,000.00 per month	01	B.Com from recognised University having computer proficiency in MS Office package and experience in working software Tally. Experience: Minimum of 2 Years of post-Qualification work experience in relevant field. Age: upto 45 years	(i) B.com - 80 Points (ii) Viva- voce - 20 points Note -item (i) on prorata basis	Lal Ded Hospital Srinagar.
2.	Block Account Manager Remuneration Rs. 16,000.00 per month	02	B.Com from recognised University having computer proficiency in Ms Office package and experience in working software Tally. Experience: Minimum of 2 Years of post-Qualification work experience in relevant field. Age : upto 45 years	(i) B.com - 80 Points (ii) Viva- voce - 20 points Note -item (i) on prorata basis	Block HQ Trehgam (Kupwara), Block HQ Kellar (Shopian)

3.	Block Monitoring and Evaluation Officer Remuneration Rs. 16,000.00 per month	01	BCA/BSC IT / BSC Computer / PGDCA from recognized University. Experience: Minimum of 2 years post Qualification Experience in relevant field. Age: upto 45 years	(i) BCA / BSC IT / BSC - 80 Points (ii) Viva- voice - 20 points Note : item (i) on prorata basis	Block HQ Kupwara (Kupwara)
----	--	----	--	--	----------------------------

TERMS AND CONDITIONS:

1. The candidate should be permanent resident of J&K State.
2. The candidate should have excellent communication and presentation skills in English and local language, and must also be conversant with knowledge in computers.
3. The candidate should have familiarity with socio-cultural and socio-economic conditions of the State.
4. The candidate should be dedicated, hardworking and willing for the extensive touring across the State.
5. The selection of the candidates shall be made based on the district merit.
6. The hiring will be purely on contractual basis. Initial contract for hiring shall be **upto 31st March 2018**, and further yearly extension will be subject to satisfactory performance of the candidate / approval of the post by GoI.
7. **The interested eligible candidates are requested to submit the application forms complete in all respects in the NHM Kashmir Division Office, Chanapora, Srinagar on or before 30th November 2017.**
8. The application form can also be downloaded from the official website www.jknhm.com.
9. The candidates who have obtained degrees through Distance Education Mode from the Universities recognized by the UGC as mentioned in Govt. Order No. 252-HE of 2012 dated: 30-05-2012 issued by the Higher Education Deptt., Civil Secretariat, J&K after 2005 shall have to submit a certificate from the concerned university along with application form stating that candidate had undergone the degree from their University head-quarters and not from the off-campus which have been established by these Universities beyond their territorial jurisdiction. **Application shall not be accepted in absence of this certificate.**
10. The number of vacancies is only indicative and may increase or decrease.
11. **List of documents to be attached with the application form: -**
 - i. Date of Birth Certificate
 - ii. Permanent Residence Certificate
 - iii. Degree/ Diploma from the recognized university/ institute for the required qualification as per the post applied for.
 - iv. Marks sheet of all semesters /years and one consolidated marks sheet indicating marks of all the semesters/ years of the required qualification for the post applied for.
 - v. Certificate from the concerned University along with application form stating that candidate had undergone the degree from the University head-quarters and not from the off-campus which have been established by these Universities beyond their territorial jurisdiction.
 - vi. Experience certificate in relevant field with date and stamp of the issuing authority.
12. Applications not falling in the prescribed criteria or without aforesaid documents shall be rejected outrightly.

Sd/-
Mission Director
NHM, J&K

APPLICATION FORM
State Health Society
NATIONAL HEALTH MISSION, J&K

1. Post applied for. _____
2. Name of Candidate _____
3. Parentage _____
4. Date of Birth _____
5. Address _____
 District _____, Block _____
6. E-mail/ Contact No. _____
7. Details of Technical Qualification:



Examination passed	Examining Body/ Board/University	Year of passing	Marks obtained	Total marks	%age

8. Date of completion of qualifying degree _____
9. Post Qualification Experience :
 Duration _____ years _____ Months
10. Documents enclosed:
 a) _____ b) _____
 c) _____ d) _____

11. I do hereby declare that
 - a) The Statements in this application are true to the best of my knowledge and belief.
 - b) I have never been debarred from appearing in any examination/interview.
 - c) I have never been arrested / prosecuted or involved in any criminal case registered by the police or convicted by the criminal court.
 - d) I have undergone the degree from University head-quarters and not from the off-campuses which have been established by these Universities beyond their territorial jurisdiction (In case of Distance Mode).
 - e) I undertake that any wilful concealment of the facts shall result in the cancellation of my candidature and the State Health Society may also debar me from applying for future selection.

I shall accept the selection made by the selection committee which will be binding on me.

Signature of applicant.