



MISSION DIRECTOR, NATIONAL HEALTH MISSION, J&K

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Notice inviting applications from Non-Government Organizations (NGOs) for seeking assistance for awareness Programmes/ Camps for prevention of alcoholism and substance (drugs) abuse in Jammu and Srinagar Districts under National Urban Health Mission (NUHM)

Recognising substance abuse and alcoholism as a psycho-socio medical problem, and accordingly to provide whole range of services including awareness generation, identification, treatment and rehabilitation of addicts in slums & vulnerable areas through voluntary organizations/ Institutions, as approved by the Ministry of Health & Family Welfare, Govt. of India and subsequently by the Executive Committee of State Health Society, National Health Mission, J&K, as an innovative measures, proposals are invited from Non-Government Organizations (NGOs) working in the State and possessing requisite capabilities & resources, as per the detailed criteria mentioned in this document and willing to work in the field for organizing awareness Programme/ camps for prevention of alcoholism and substance (drugs) abuse in Jammu and Srinagar Districts under National Urban Health Mission (NUHM):

(I) Selection of NGOs shall be based on following criteria:

- a) NGOs should be registered under the Societies Registration Act/ Indian Trust Act/ Indian Religious and Charitable Act/ Companies Act or the State counterparts of such acts for more than three years;
- b) NGOs applying for projects should have experience of working in the State for at least three years in last 5 years in health sector and/ or in the concerned social sector (e.g. education, women's empowerment, training, community mobilization, health services, micro-planning, IEC, rural development, etc.);
- c) For Field NGOs, NGO should preferably have office premises in the District/ Block where it wants to operate;
- d) NGOs blacklisted or placed under funding restriction by any Ministry or Department of the Government of India, State Government or CAPART would not be eligible for applying under the scheme. NGOs applying for assistance should give an affidavit to this effect certifying that they have not been blacklisted by any Ministry or Department of the Government of India or State Government;
- e) Field presence of the NGO;
- f) Experienced/ qualified personnel;
- g) Annual turnover of at least Rs.25.00 Lakh for State level and Rs.10.00 Lakhs for District level projects;
- h) NGOs should be financially stable and either have own infrastructure or access to rented infrastructure;

- i) NGOs should have appropriate infrastructure, strong community outreach networks, stable governance structures, transparent financial systems and flexible administrative norms;
- j) Assets amounting to Rs.20.00/ 10.00 Lakhs for NGOs applying for projects at the level of State/ District level respectively in the name of the organization.

(II) Terms and conditions for Financial Assistance:

- a) NGOs partnering with NHM should be registered on NITI Aayog's NGO-DARPAN Portal without which no funds under NHM be released to any NGO;
- b) If the NGO has already received or is expected to receive a grant from some other official sources for the purpose for which the application is being made, assessment of support from SHS will normally be made after taking into account grant from such other sources;
- c) NGOs shall not make cash payments/ payments through bearer cheques, other than in exceptional circumstances;
- d) Proper record of Cash Book, Ledger, Asset Register and other records shall be maintained under seal & signatures of the concerned officer(s);
- e) Audited Utilization Certificate alongwith physical work-done reports, alongwith line-listing of the participants, shall have to be submitted to SHS on regular basis;
- f) Accounts of the NGO shall be open to inspection by the sanctioning authority and audit both by the Comptroller and Auditor General of India under the provisions of CAG (DPC) Act 1971 and Internal Audit by Principal Accounts Officer of the Ministry of Health & Family Welfare, Govt. of India whenever the NGO is called upon to do so.

(III) Other Terms and Conditions

- a) Eligible NGOs which are desirous to work in the slums & vulnerable areas in Jammu and Srinagar Districts for organizing awareness Programme/ camps for prevention of alcoholism and substance (drugs) abuse shall submit detailed proposal, credentials of the NGO and its office bearers duly supported by the attested xerox copies of the documentary evidences in support of its claims, in the office of State Health Society, National Health Mission, Regional Institute of Health & Family Welfare, Near Sainik School, Kandoli Nagrota, Jammu – 181221 (J&K) latest by 27th January, 2018 upto 4.00 PM;
- b) Keeping in view the peculiar nature of affected population to be dealt with and to ensure end-to-end solution to the increasing menace, NGOs will have to work in synchronization with the routine outreach camps organized by the Urban PHCs vis-à-vis other Programmes/ Schemes/ Departments;
- c) NGOs shall have to execute an agreement to this effect with the State Health Society, on Non-Judicial Stamp Paper of Rs.100/-;
- d) State Health Society is competent and reserves the right to consider, ignore, or reject all or any of the proposals received in response to this notice at any stage, without assigning any reason what so-ever, and the decision of State Health Society, NHM, J&K shall be final and binding upon all the stakeholders;
- e) In order to ensure effective and timely implementation of the Programme, it is advised that before submission of proposal, NGOs as per above-mentioned criteria, should

approach the office of State Health Society, National Health Mission, Regional Institute of Health & Family Welfare, Near Sainik School, Kandoli Nagrota, Jammu – 181221 (J&K) for seeking detailed requirements and modalities of the Programme and accordingly submit its proposal for further evaluation and finalization by the State Health Society, NHM, J&K.

No: SHS/NHM/J&K/17213

Dated: 18.01.2018

**Sd/-
Mission Director
NHM, J&K**

Details of NGO seeking assistance for awareness Programmes/ camps for prevention of alcoholism and substance (drugs) abuse in Jammu and Srinagar Districts under National Urban Health Mission (NUHM)

S. No.	Particulars	Details
1.	Name of NGO	
2.	Address	
3.	Contact No.	
4.	e-Mail ID	
5.	Type of NGO	
6.	Registered with	
7.	Registration No.	
8.	Date of Registration	
9.	Unique ID of Darpan	
10.	PAN of NGO	
11.	Details of office bearers (alongwith self-attested copies of PAN)	
12.	Key areas of operations/ Sectors working	
13.	Experience (in No. of Years)	
14.	Source of Funds	
15.	Annual Turnover (alongwith copies of audited accounts of last three years)	
15.	Whether blacklisted by any Ministry or Department of the Government of India/ State Government	
16.	Whether any criminal or civil proceedings initiated by any of the agency of the Central/ State Govt.	
17.	Detailed Project Proposal to be annexed	

(Separate sheets, duly signed alongwith seal, may be used for submitting additional information, wherever required)

(Signature with Seal)

Name of Authorized Signatory:

Designation:

Contact No.: